

# REGISTRATION FORM

## 2018/2019 EDUCATION SERIES CONCERT



<b>SCHOOL NAME</b>		<b>CONTACT PERSON</b>	
<b>ADDRESS</b>			
<b>CITY</b>	<b>PROVINCE</b>	<b>POSTAL CODE</b>	
<b>PHONE</b>	<b>FAX</b>		
<b>EMAIL</b>			

PLEASE INDICATE THE CONCERT/PRE or POST VISIT YOU WOULD LIKE TO ATTEND

<b>CARNIVAL OF THE ANIMALS</b>	<b>MUSIC AND DANCE with Stravinsky and Mozart</b>	<b>MY FRIEND PLANET EARTH</b>
<input type="checkbox"/> 20 NOVEMBER 2018 // 10AM	<input type="checkbox"/> 5 FEBRUARY 2019 // 10AM	<input type="checkbox"/> 4 APRIL 2019 // 10AM
<input type="checkbox"/> 21 NOVEMBER 2018 // 10AM	<input type="checkbox"/> 6 FEBRUARY 2019 // 10AM	<input type="checkbox"/> 9 APRIL 2019 // 10AM
<input type="checkbox"/> 22 NOVEMBER 2018 // 10AM	<input type="checkbox"/> 7 FEBRUARY 2019 // 10AM	<input type="checkbox"/> 10 APRIL 2019 // 10AM
<input type="checkbox"/> Pre / Post Concert Musician Visit	<input type="checkbox"/> Pre / Post Concert Musician Visit	<input type="checkbox"/> Pre / Post Concert Musician Visit

### TICKET ORDER

<b>CATEGORY</b>	<b>COST</b>	<b>QUANTITY</b>	<b>CATEGORY TOTAL</b>
STUDENT TICKETS	\$15.00		
CHAPERONE TICKETS	\$0.00		One free ticket for every eight student tickets purchased
ADDITIONAL TICKETS	\$15.00		
PRE/POST CONCERT MUSICIAN VISIT	\$200.00		
<b>TOTALS:</b>			

(All prices include GST – GST# 11882386RT)

#### NOTES:

- Pre and post-concert visits are 50 minutes long and must be arranged at least three weeks in advance
- All Concerts take place at the Jack Singer Concert Hall – Run time is approximately one hour
- Education concerts are designed for elementary school children (Grades 1 through 6)
- Concerts are only recommended for children ages six and up

Is your group coming by bus?  Yes  No Number of busses \_\_\_\_\_

Indicate special seating requests (i.e. wheelchairs etc.) \_\_\_\_\_

### PAYMENT INFORMATION

CHEQUE - Enclosed     VISA     MASTERCARD     AMERICAN EXPRESS

**CARD HOLDER NAME:** \_\_\_\_\_ **CVV#** \_\_\_\_\_

**CARD NUMBER:** \_\_\_\_\_ **EXPIRY:** \_\_\_\_\_

**INSTRUCTIONS:** Please fill out a separate form for each concert your school wishes to attend. Full payment must be received in order to confirm bookings. No refunds except in the event of cancellations by the Calgary Philharmonic Orchestra. The Calgary Philharmonic reserves the right to assign seating. Incomplete forms cannot be processed.

**Register Early, Seating is Limited!**

Send completed form to: **Calgary Philharmonic Orchestra Attn: Manager, Education & Outreach.**

# FAQs

## EDUCATION SERIES CONCERTS

### **How do schools make a booking?**

To make a booking, fill out the booking form and submit to the Calgary Philharmonic Orchestra by email to [info@calgaryphil.com](mailto:info@calgaryphil.com) or mail (see address below). Once submitted, you will receive an official confirmation email within three business days confirming your booking.

### **Where are Calgary Philharmonic Education Series Concerts held?**

All Education Series Concerts take place at the Jack Singer Concert Hall in Arts Commons, located at 205 8 Avenue SE, across from Olympic Plaza in downtown Calgary.

### **How long are the performances?**

All Education Series Concerts are approximately one hour in length with no intermission.

### **What is the cost?**

<b>Education Series Concerts:</b>	\$15.00 per student – 1 free chaperone ticket for every eight student tickets purchased
<b>Additional Tickets:</b>	\$15.00 each

### **What is the payment process?**

Payment can be made by credit card over the phone at 403.571.0275 or by cheque.

*Please note: We are unable to accept cash payments or payment on the day of the concert.*

### **How are seats assigned?**

Seating is assigned on a first come, first-served basis. Please note no physical tickets are issued for Calgary Philharmonic Education Series Concerts. Calgary Philharmonic Orchestra staff and volunteers will greet you upon arrival and usher you to your reserved seats. Detailed seating plans are created for each performance and are given to the ushers on the day of the concert. In the event that your group is split due to the layout of the hall, we will contact you to let you know exactly how many individuals should be in each group to ease the seating process.

### **Accessible Seating**

The Jack Singer Concert Hall can accommodate wheelchairs, walkers and scooters. Please inform our staff as to any additional special equipment requirements for accessibility. The venue has accessibility ramps to accommodate your needs. Please let us know ahead of time if you require any accessibility seating.

### **How can I prepare my students?**

Free classroom resources, such as study guides and recordings, are available online at [calgaryphil.com/education](http://calgaryphil.com/education) to help teachers use this symphonic experience to deliver the Alberta curriculum.

### **Transportation**

All schools and homeschools are responsible for arranging their own transportation to and from the concert hall. Public transportation is available and can be coordinated through the Calgary Transit website ([calgarytransit.com](http://calgarytransit.com)).

### **Pick Up/Drop Off**

School busses are permitted to drop students off in front of the Jack Singer Concert Hall on 8 Avenue SE provided that they do not park. Temporary access permits for Stephen Avenue will be distributed to the bus drivers for the purpose of dropping off and picking up students only. Please inform bus drivers that they are not permitted to wait on Macleod Trail to turn onto Stephen Avenue. The City requests that they circle the block until it is possible to turn safely without blocking the flow of traffic.

### **Arrival Procedures**

Please plan to arrive at the Jack Singer Concert Hall no later than 20 minutes prior to the concert start.

### **Concert Etiquette**

To ensure the greatest amount of enjoyment for all those in attendance please encourage proper concert etiquette for all students present. *(i.e. If a student needs to use the washroom, please wait until an appropriate pause in the concert to escort them out.)*

### **Exit Procedures**

We encourage schools to vacate their seats in a timely manner, first congregating in the lobby space if necessary to regroup and then to exit to their busses. Calgary Philharmonic Staff and volunteers will be on hand to help locate busses.

### **Food and Snacks**

The Jack Singer Concert Hall is not equipped with a cafeteria or lunchroom and no outside food or drink is allowed in the hall. With advanced approval, schools may sit as a group to eat a snack in the lobby before heading to their busses.

### **Other Questions**

If you have any other questions, please contact us by email at [info@calgaryphil.com](mailto:info@calgaryphil.com) or call our Education and Outreach Manager at 403.571.0275.